

Ward Church

Position Description

Date	July 1, 2020
Title	Pastor of Formation and Care
Staff Position	Full-Time Program Staff

Job Summary

The Pastor of Spiritual Formation and Care's primary responsibility is to guide, equip, and coach people in the areas of spiritual formation, group life, and care. This requires developing and implementing a discipleship pathway, cultivating community and mission through small groups, and fostering the development of leaders, all in an effort to lead generations to live and love like Jesus. In addition, the Pastor of Spiritual Formation and Care will provide management to the appropriate departments and staff.

Qualifications

Solid Testimony: Must exhibit an authentic and contagious relationship with Jesus Christ, both upfront and in their personal life. Someone who is able to embrace and articulate the essentials of the faith as set forth by Ward Church.

Experience: Must possess an excellent track record as a team builder and have an inviting and engaging presence when working with others. Must have demonstrated an ability to administer and grow teams and ministries.

Education: Must have a minimum of a Master of Divinity or equivalent and agrees with the classic tenants of Reformed theology. Must be EPC ordained or ordainable.

Leadership: Must have excellent communication skills, a proven ability to lead strong teams and be comfortable delegating responsibilities.

Responsibilities

Spiritual Formation

- Develop and implement clear spiritual formation pathway
- Coordinate discipleship vision and initiatives across ministries at Ward Church with a vision of spiritual formation from birth through death
- Cultivate and foster the growth of leaders at Ward Church
- Assess, advise, and/or redirect ministries in alignment to discipleship vision

Group Life

- Coordinate, develop, and resource all adult ministries at Ward Church, including but not limited to: Sunday morning groups, small groups, classes, conferences, and seminars
- Coordinate and collaborate with Senior Pastor and Small Groups Director in casting vision and strategy for small groups ministry, including but not limited to: annual church-wide campaigns, connection events, curriculum selection or development
- Provide leadership and oversight, supporting volunteer leaders for ministries at Ward Church that assimilate people into the group life strategy
- Recruit, train, and mobilize teachers and facilitators

Care

- Provides leadership and oversight of Care Ministry staff, to provide care and support of Ward members and attenders
- Oversees and supports various care ministries
- Serve as Moderator of the Deacons
- Develop counseling resources and initiatives for Ward members and attenders

Administration

- Attendance at ministry leaders meetings, planning retreats, etc.
- Attendance at all staff meetings and huddles
- Meet periodically with Senior Pastor to coordinate small group campaigns
- Meet weekly with supervising staff (department directors serving birth through death and support admin) for check-ins, development, and staff meetings
- Responsibilities assigned by the Senior Pastor and/or Executive Pastor
- Develop reports and annual budget for Group Life
- Office availability during office hours in the Group Life department
- Live out staff core values